

23 - 1 SSC Meeting Minutes
September 14, 2023
4:00pm – 4:35pm

Members Present: Trish Kawahara ,Lisa Matejka, Amanda Howard, Sarah Cain, Steven Garrett, Brittney Page, David Suarez, Laura Cox and Barbara Jones

Members Not Present: Janine Koelt, Ken Claffey, Asia Plaharl

Others Present: Dana Claffey, Adele Young

Others Not Present:

4:02 – Meeting called to order: Trish

Meeting called to order. Trish Welcomed everyone and reviewed the agenda for the meeting.

4:04 - Attendance: Barbara

Barbara took attendance and confirmed those present.

4:05 – Presentation of SSC Slide Show Training: Trish

Trish shared the School Site Council Training slide show. She noted that we need to select 4 board members - Chair Person, Co-Chair Person, Parliamentarian, and Secretary.

Trish shared with the membership that our school will go through Emergency Site training on September 28th. Joe, the director of ICS4Schools will be visiting our campus to map out the logistics and prepare a safety plan for our school site, prior to the training date. After the staff training we will be able to share with our school community the details of the new Safety Plan.

Site Council will review the SARC (School Accountability Report Card) and CSSP (Comprehensive School Safety Plan). We will be sure to have meeting dates before the due dates to review the information.

SARC - due = 12/08/23

CSSP - due = 03/01/24

4:21 – Member Update: Trish

Trish reviewed the open officer positions. Members nominated themselves for the following:

Chair Person - Brittney Page

Co-Chair Person - Steven Garrett

Parliamentarian - David Suarez

Secretary - Barbara Jones

Steven Garrett made a motion to approve the above mentioned nominated officers.

Brittney Page second the motion to approve the above mentioned nominated officers.

Trish asked for a vote - all in favor say "I" - all

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Trish asked for a vote - all opposed say “No” - none
Motion carried and the following are the officers for the 23/24 school year.

Chair Person - Brittney Page
Co-Chair Person - Steven Garrett
Parliamentarian - David Suarez
Secretary - Barbara Jones

4:28 - More Information: Trish

Prop 28 was on the ballot for money to be given to the schools for the “Arts”. This bond passed. The bond was designed for supplies for the Arts. Our school will receive \$6,315 to our budget. This money will be used for supplies in relation to Instrumental Music for 4th / 5th grades and for the Art Docent program. Once we have a vocal teacher, we should receive a bit more money.

Dates for SSC meeting. Historically the meetings have been held on Thursday afternoons at 4:00pm virtually. We will continue to hold meetings on this schedule. We will meet in October. A date will be shared once scheduled.

Minutes have been approved at meetings from the previous meeting, then posted on the website. We will see if it may be appropriate to approve the minutes from the previous meeting via an email. This would speed up the approval of the minute and have them posted sooner. More details to come on this subject.

4:32 - Questions/Comments: Trish

It was asked how an agenda item can be added to the agenda of an upcoming meeting. Trish will review this procedure and let us know.

4:34 - Brittney proposed meeting to be adjourned

Brittney motioned to adjourn the meeting. David 2nd the motion to adjourn the meeting. All in favor - Yes = all agreed

Trish thanked everyone for their participation on the Site Council.

4:35 - Meeting Adjourned.

Next Meeting: October - Date TBD

[SY SSC Presentation - Training](#)

[ByLaws](#) (May 2023)